

REGIONAL PARKS

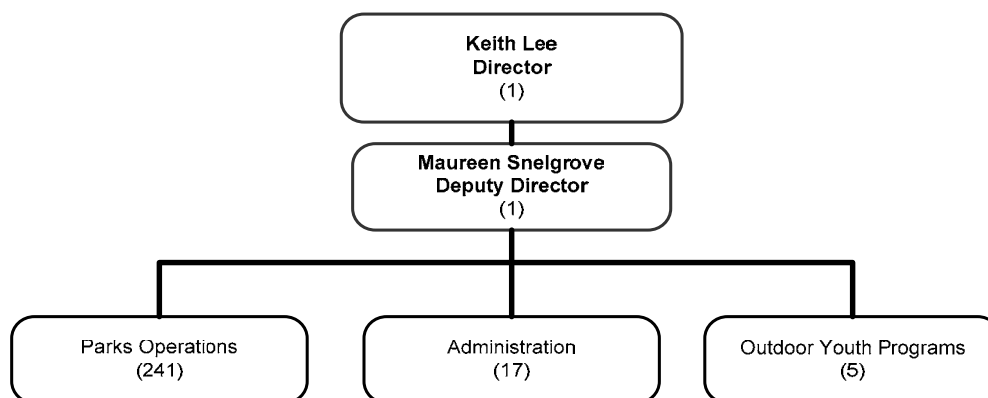
Keith Lee

MISSION STATEMENT

Regional Parks Department ensures diversified recreational opportunities for the enrichment of County residents and visitors while protecting the County's natural, cultural, historical and land resources.



ORGANIZATIONAL CHART



2010-11 AND 2011-12 ACCOMPLISHMENTS

- With Board of Supervisor's approval began the implementation of a formal Volunteer and Camp Host Program to enhance services and the public's experiences.
- Opened an 18-hole disc golf course at Glen Helen Regional Park after successfully opening a course at Prado Regional Park.
- Successfully established partnership with the Urban Conservation Corps, a youth job training program to assist with habitat restoration, lake management, weed abatement, and trail maintenance.
- Increased Private/Public Partnership for the management of Moabi Regional Park and special events at Cucamonga-Guasti and Prado Regional Parks.
- Added a total of three new concession activities at Lake Gregory Regional Park and Calico Ghost Town.
- Completed the Lake Gregory Dam Emergency Action Plan as required by the California State Division Safety of Dams.
- Began renovation to reopen the existing campground at Glen Helen Regional Park.
- Continued with the reorganization of the Department to create a more efficient and effective organization.



GOALS, OBJECTIVES, AND PERFORMANCE MEASURES**GOAL 1: UPGRADE/MODERNIZE UTILITY AND STRUCTURAL ASSETS.**

Objective: Continued improvements to aging infrastructure.

Measurement	2009-10 Actual	2010-11 Actual	2011-12 Target	2011-12 Actual	2012-13 Target
Utility and structural upgrades completed.	N/A	N/A	3	2	4

Three projects were identified for 2011-12: Lake Gregory Regional Park Dam, Moabi Regional Park Sewer Lift Station, and the Mojave Narrows Regional Park Levee. Of those three projects, the Moabi project was completed and one part of the Lake Gregory Dam project was completed (Emergency Action Plan); and the remainder will be ready for construction in 2012-13. Not included, but completed, are the sewer and water infrastructure improvements at Prado Regional Park. In 2012-13, the Department anticipates completing 4 major projects such as the Lake Gregory Dam Emergency Release Valves, the Mojave Narrows Levee at Horseshoe Lake, the renovations at the Glen Helen Campground, and facility/utility/infrastructure upgrades at Calico Ghost Town.

GOAL 2: PROVIDE OPPORTUNITIES THAT PROMOTE OUTDOOR RECREATION.

Objective: Continued development of youth programs.

Measurement	2009-10 Actual	2010-11 Actual	2011-12 Target	2011-12 Actual	2012-13 Target
Number of youth attending programs.	8,247	7,768	7,200	5,776	6,800

The Department provides an Outdoor Environmental Science Day Camp at Yucaipa Regional Park for 4th & 5th graders throughout the school year. In addition to this program, the department also offers the Jr. Fishing Workshops and Derby. In 2012-13, the Department will be looking to add new youth programs.

SUMMARY OF BUDGET UNITS

2012-13					
	Appropriation	Revenue	Net County Cost	Fund Balance	Net Budget Staffing
<u>General Fund</u>					
Regional Parks	10,610,675	7,847,404	2,763,271		260
Total General Fund	10,610,675	7,847,404	2,763,271		260
<u>Special Revenue Funds</u>					
Special Revenue Funds - Consolidated	14,111,609	7,130,325		6,981,284	0
Total Special Revenue Funds	14,111,609	7,130,325		6,981,284	0
<u>Enterprise Funds</u>					
Enterprise Funds - Consolidated	99,098	85,000		(14,098)	5
Total Enterprise Funds	99,098	85,000		(14,098)	5
Total - All Funds	24,821,382	15,062,729	2,763,271	6,981,284	(14,098) 265



5-YEAR APPROPRIATION TREND

	2008-09	2009-10	2010-11	2011-12	2012-13
Regional Parks	10,026,441	9,245,313	8,318,434	11,277,405	10,610,675
County Trails System	6,335,047	209,671	828,150	1,179,119	5,324,297
Proposition 40 Projects	1,986,395	235,593	1,741,254	552,590	0
San Manuel Amphitheater	1,978,351	2,029,391	2,223,840	2,739,057	2,780,921
Amphitheater Improvements at Glen Helen	348,861	404,069	458,759	513,031	563,563
Park Maintenance/Development	695,593	1,403,642	2,317,353	2,592,257	2,576,449
Calico Ghost Town Marketing Services	574,077	543,707	664,302	716,537	749,405
Off-Highway Vehicle License Fee	1,144,171	1,354,831	1,693,021	1,985,403	2,116,974
Regional Parks Snack Bars	93,392	92,306	36,358	53,413	35,642
Active Outdoors	89,012	170,862	119,922	58,892	63,456
Total	23,271,340	15,689,385	18,401,393	21,667,704	24,821,382

5-YEAR REVENUE TREND

	2008-09	2009-10	2010-11	2011-12	2012-13
Regional Parks	7,236,617	7,653,190	7,082,004	7,713,325	7,847,404
County Trails System	6,745,911	377,493	628,461	717,545	4,579,940
Proposition 40 Projects	2,147,034	290,805	1,659,952	0	0
San Manuel Amphitheater	1,285,000	1,737,763	1,500,838	1,591,000	1,459,585
Amphitheater Improvements at Glen Helen	34,000	29,564	28,511	30,000	28,000
Park Maintenance/Development	204,687	648,508	763,635	1,156,912	360,000
Calico Ghost Town Marketing Services	508,500	482,126	482,941	469,600	394,800
Off-Highway Vehicle License Fee	340,000	357,331	336,932	311,000	308,000
Regional Parks Snack Bars	104,000	103,000	37,229	11,000	35,000
Active Outdoors	89,012	171,470	98,462	45,000	50,000
Total	18,694,761	11,851,250	12,618,965	12,045,382	15,062,729

5-YEAR NET COUNTY COST TREND

	2008-09	2009-10	2010-11	2011-12	2012-13
Regional Parks	2,789,824	1,592,123	1,236,430	3,564,080	2,763,271
Total	2,789,824	1,592,123	1,236,430	3,564,080	2,763,271

5-YEAR FUND BALANCE TREND

	2008-09	2009-10	2010-11	2011-12	2012-13
County Trails System	(410,864)	(167,822)	199,689	461,574	744,357
Proposition 40 Projects	(160,639)	(55,212)	81,302	552,590	0
San Manuel Amphitheater	693,351	291,628	723,002	1,148,057	1,321,336
Amphitheater Improvements at Glen Helen	314,861	374,505	430,248	483,031	535,563
Park Maintenance/Development	490,906	755,134	1,553,718	1,435,345	2,216,449
Calico Ghost Town Marketing Services	65,577	61,581	181,361	246,937	354,605
Off-Highway Vehicle License Fee	804,171	997,500	1,356,089	1,674,403	1,808,974
Total	1,797,363	2,257,314	4,525,409	6,001,937	6,981,284

5-YEAR NET BUDGET TREND

	2008-09	2009-10	2010-11	2011-12	2012-13
Regional Parks Snack Bars	10,608	10,694	871	(42,413)	(642)
Active Outdoors	0	608	(21,460)	(13,892)	(13,456)
Total	10,608	11,302	(20,589)	(56,305)	(14,098)

Note: Beginning in fiscal year 2012-13, Capital Expenditures have been included and Depreciation has been excluded in appropriation in enterprise and internal service funds for budgetary purposes. In the table above, prior years have been restated for consistency.



Regional Parks

DESCRIPTION OF MAJOR SERVICES

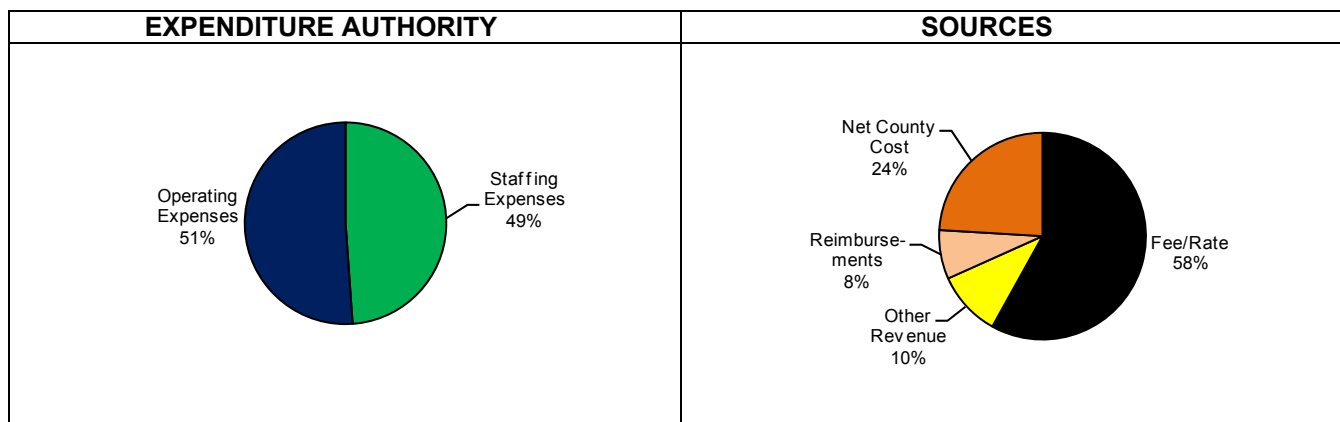
The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the County. These parks, which encompass 8,668 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to the County parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities and other recreational opportunities. The Department hosts cultural, educational and special events through the use of park resources and contractual agreements with private and non-profit organizations. Park special events include Civil War Days at Calico Ghost Town, Huck Finn Jubilee at Mojave Narrows, and Dragon Boat Races at Lake Gregory. Educational programs are the Environmental Science Day Camp at Yucaipa and Mojave Narrows, and a Junior Fishing Workshop at multiple parks.

The Department is also responsible for maintaining 17.8 miles of open, accessible and usable trails through the County Trails Program. Additionally, the Department oversees operation of the Morongo Wildlife Preserve in Morongo Valley, administers the lease with the operators of the San Manuel Amphitheater, Moabi Regional Park, and concession contracts that offer amenities to park users.

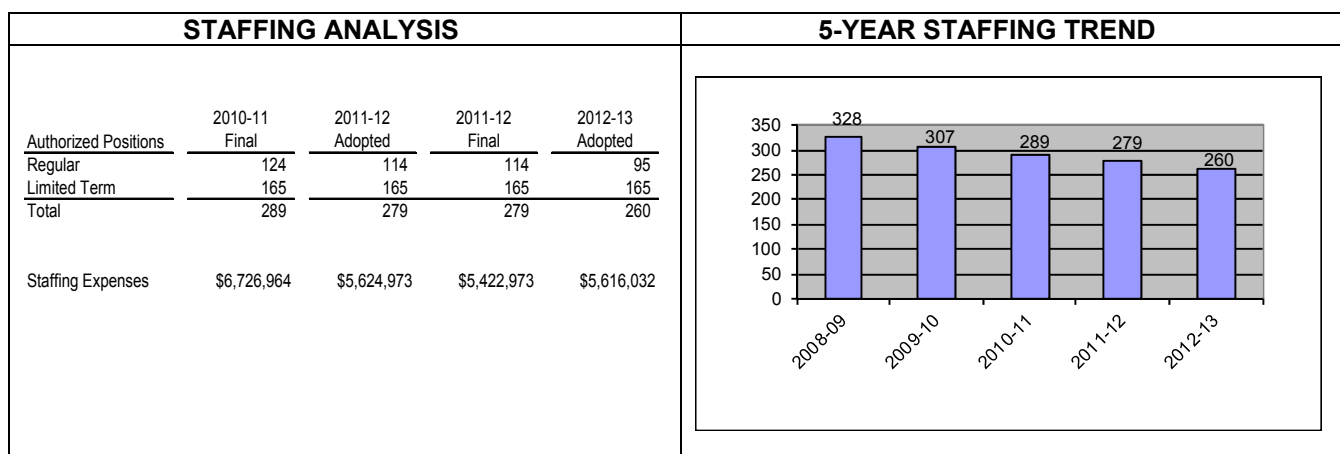
Budget at a Glance

Total Expenditure Authority	\$11,490,616
Total Sources	\$8,727,345
Net County Cost	\$2,763,271
Total Staff	260
Funded by Net County Cost	24%

2012-13 ADOPTED BUDGET



BUDGETED STAFFING



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Operations and Community Services
 DEPARTMENT: Regional Parks
 FUND: General

BUDGET UNIT: AAA CCP
 FUNCTION: Recreation and Cultural Services
 ACTIVITY: Recreation Facilities

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	7,342,025	6,731,442	6,726,964	5,420,195	5,422,973	5,616,032	193,059
Operating Expenses	2,863,164	2,555,962	2,031,511	6,173,142	6,182,759	5,874,584	(308,175)
Capital Expenditures	16,191	0	0	23,845	23,920	0	(23,920)
Contingencies	0	0	0	0	0	0	0
Total Exp Authority	10,221,380	9,287,404	8,758,475	11,617,182	11,629,652	11,490,616	(139,036)
Reimbursements	(198,181)	(42,090)	(440,045)	(661,551)	(667,247)	(879,941)	(212,694)
Total Appropriation	10,023,199	9,245,314	8,318,430	10,955,631	10,962,405	10,610,675	(351,730)
Operating Transfers Out	0	0	0	315,000	315,000	0	(315,000)
Total Requirements	10,023,199	9,245,314	8,318,430	11,270,631	11,277,405	10,610,675	(666,730)
Departmental Revenue							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	6,039,894	6,370,910	6,016,066	6,423,227	6,436,425	6,672,304	235,879
Other Revenue	1,186,885	1,282,280	1,065,939	1,290,102	1,276,900	1,175,100	(101,800)
Total Revenue	7,226,779	7,653,190	7,082,005	7,713,329	7,713,325	7,847,404	134,079
Operating Transfers In	44,703	0	0	0	0	0	0
Total Sources	7,271,482	7,653,190	7,082,005	7,713,329	7,713,325	7,847,404	134,079
Net County Cost	2,751,717	1,592,124	1,236,425	3,557,302	3,564,080	2,763,271	(800,809)
				Budgeted Staffing	279	260	(19)

BUDGET CHANGES AND OPERATIONAL IMPACT

Due to projected budgetary constraints for 2012-13, the Department has continued reorganization to address program priorities and the provision of park services with a lower level of staffing resources and by a reconfiguration of position classifications. Staffing expenses include adjustments for retirement cost increases and a budgeted staffing level of 260 positions for 2012-13, which reflects an overall net decrease of 19 positions that is the result of this continued reorganization (a reduction of 21 positions that is offset by an increase of 2 positions). Operating expenses are decreasing primarily due to a \$246,000 reduction in COWCAP charges, and reimbursements are increasing primarily from the San Manuel Amphitheater fund and Calico Ghost Town Marketing Services fund to offset program and administrative expenses borne by the Park's general fund budget. Revenue increases are attributed primarily to fee adjustments that affect each of the nine parks in the Regional Park system. Net county cost support from the County general fund was reduced by \$800,809; of which \$246,000 is a corresponding decrease relating to a reduction in COWCAP charges, and \$554,809 was reduced due to overall discretionary general funding limitations. A noteworthy operational change for 2012-13 is with respect to the management and operation of Park Moabi through a private/public partnership agreement. This agreement was approved by the Board of Supervisor's effective April 1, 2012 and will be fully implemented with related financial provisions for an entire fiscal year period beginning in 2012-13.

MAJOR EXPENDITURES AND REVENUE IN 2012-13 ADOPTED BUDGET

Staffing expenses of \$5,616,032 fund 260 budgeted positions (64 full-time, 31 part-time, and 165 seasonal/extra-help employees) to oversee administration, operations and maintenance for the nine regional parks, the county trails system, and various special events/programs. Operating expenses of \$5,874,584 include stocking fish at park lakes, turf maintenance contracts (Prado, Cucamonga-Guasti, Yucaipa, and Glen Helen Regional Parks), supplies for general maintenance and special projects, aquatic facility supplies, office supplies, computer hardware and software replacement/upgrades, credit card use fee charges, advertising park events/amenities, restroom supplies, insurance, and COWCAP (\$3,263,271 with a corresponding net county cost allocation less \$500,000 departmental reduction). Departmental revenue of \$7,847,404 represents fees from camping, fishing, park entrance, swimming, facility use, special events, and concessionaire and/or partnership agreements.



STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing changes include a decrease of 21 budgeted positions (21 vacant; 0 filled), a reclassification of an existing position (from Payroll Specialist to Staff Aide) as part of the 2011-12 Third Quarter Budget Adjustment process, and an increase of 2 positions for an overall net decrease of 19 budgeted positions. The 2 increased positions are budgetary adjustments through the 2012-13 process that are comprised of the full-year cost for one additional employee sharing a position on a dual-fill basis (Fiscal Specialist), and the transfer in of a position from the Registrar of Voters budget (Elections Analyst/Marketing Representative). Under the continued reorganization that involves the deletion of 21 budgeted positions, some of the related duties/responsibilities will be streamlined and spread amongst existing regular staff, and other responsibilities will be addressed by assigning the workload to part-time General Service Worker II positions. The Department is committed to managing park activities with this reduction in staffing.

2012-13 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Administration	19	0	19	17	0	2	19
Park Operations	76	165	241	80	161	0	241
Total	95	165	260	97	161	2	260

Administration		Park Operations	
Classification		Classification	
1	Deputy Executive Officer (Director)	2	Park Superintendent
1	Deputy Director	5	Assistant Park Superintendent
1	Administrative Analyst III	3	Office Assistant III
1	Elections Analyst/Marketing Rep.	3	Ranger III
1	Administrative Supervisor	16	Ranger II
2	Planner III	47	General Service Worker II
1	Executive Secretary	165	Public Service Employee
1	Youth Services Coordinator	241	Total
2	Staff Analyst II		
1	Revenue and Development Manager		
1	Automated System Technician		
2	Fiscal Specialist		
1	Payroll Specialist		
3	Fiscal Assistant		
19			



Special Revenue Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

County Trails System was established by the Board of Supervisors and the Regional Parks Department was assigned as the steward of the County's Regional Trail Program charged with the development, operation and maintenance of regional and diversified trails throughout the County. This budget was established to follow compliance requirements for federal and state grant funding used in the development and construction of the trail system. Currently the Department has built seven miles of the Santa Ana River Trail. This section makes the link to Riverside County, offering users over 22 miles of contiguous trail along the Santa Ana River.

Budget at a Glance

Total Expenditure Authority	\$14,136,609
Total Sources	\$7,155,325
Fund Balance	\$6,981,284
Total Staff	0

San Manuel Amphitheater was established to account for lease payments received annually from the operators of the San Manuel Amphitheater at Glen Helen Regional Park. Each year, the bulk of this revenue is transferred to the County general fund to fund the cost of the amphitheater's debt service payment.

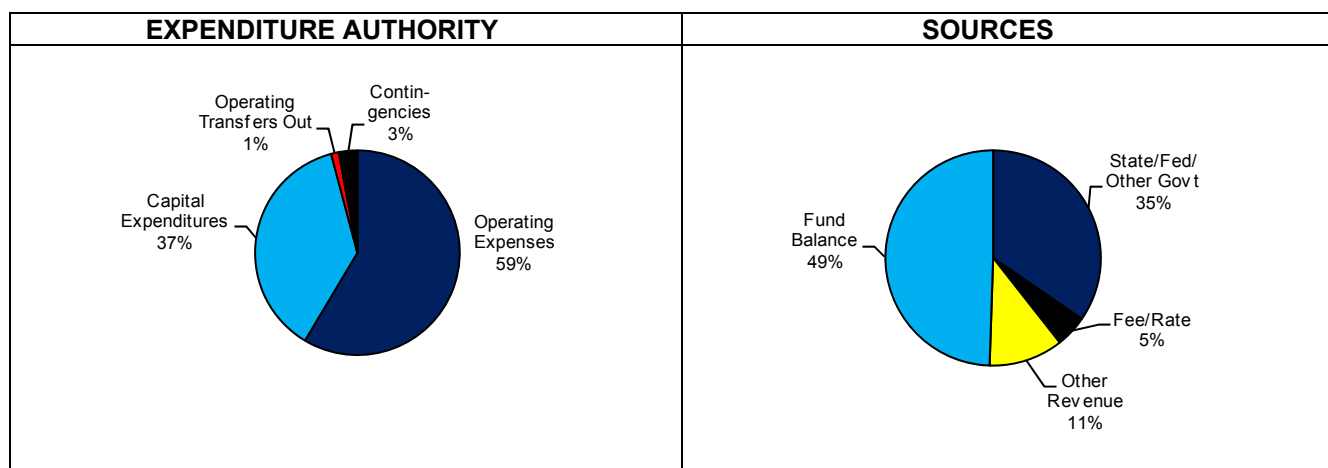
Amphitheater Improvements at Glen Helen was established to provide for improvements to the San Manuel Amphitheater at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This budget unit is funded jointly by deposits from the County and the operators of the amphitheater.

Park Maintenance/Development was established to provide for the maintenance, development and emergency repair at all regional parks. The costs associated with this budget unit are funded through an allocation of park admission fees.

Calico Ghost Town Marketing Services was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from Calico Ghost Town concessionaire operations and park admission fees are used to advertise and market several special events including Calico Days, Calico Ghost Haunt, Civil War and Bluegrass in the Spring.

Off-Highway Vehicle License Fee was established by Off-Highway Vehicle (OHV) "In-lieu of taxes". Fees are provided from the California State Controller's Office based on the amount of OHV recreation in the County. The state collects these fees for each OHV identification plate sold by the Department of Motor Vehicles; four dollars of each plate goes into a pool of funds that are then distributed.

2012-13 ADOPTED BUDGET



BUDGETED STAFFING

STAFFING ANALYSIS					5-YEAR STAFFING TREND				
Authorized Positions	2010-11 Final	2011-12 Adopted	2011-12 Final	2012-13 Adopted					
Regular	0	0	0	0					
Limited Term	2	2	2	0					
Total	2	2	2	0					
Staffing Expenses	\$80,626	\$89,020	\$1,820	\$0					

ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Operations and Community Services
DEPARTMENT: Regional Parks
FUND: Special Revenue Funds - Consolidated

BUDGET UNIT: Various
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	79,965	71,010	80,626	1,758	1,820	0	(1,820)
Operating Expenses	2,607,927	1,953,720	2,889,358	2,785,782	2,864,450	8,280,583	5,416,133
Capital Expenditures	921,431	76,130	351,814	6,717	7,159	5,272,155	5,264,996
Contingencies	0	0	0	0	6,990,826	413,871	(6,576,955)
Total Exp Authority	3,609,323	2,100,860	3,321,798	2,794,257	9,864,255	13,966,609	4,102,354
Reimbursements	(102,000)	(300,000)	(25,000)	(135,600)	(136,000)	(25,000)	111,000
Total Appropriation	3,507,323	1,800,860	3,296,798	2,658,657	9,728,255	13,941,609	4,213,354
Operating Transfers Out	12,582	73,071	793,393	549,655	549,739	170,000	(379,739)
Total Requirements	3,519,905	1,873,931	4,090,191	3,208,312	10,277,994	14,111,609	3,833,615
Departmental Revenue							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	478,536	998,522	2,612,227	918,473	1,009,545	4,879,940	3,870,395
Fee/Rate	522,955	777,167	944,320	778,528	770,000	680,000	(90,000)
Other Revenue	1,881,889	2,161,692	1,676,569	1,726,511	1,710,600	1,570,385	(140,215)
Total Revenue	2,883,380	3,937,381	5,233,116	3,423,512	3,490,145	7,130,325	3,640,180
Operating Transfers In	128,689	0	0	791,612	785,912	0	(785,912)
Total Sources	3,012,069	3,937,381	5,233,116	4,215,124	4,276,057	7,130,325	2,854,268
Fund Balance					6,001,937	6,981,284	979,347
Budgeted Staffing					2	0	(2)

BUDGET CHANGES AND OPERATIONAL IMPACT

Consolidated Special Revenue Funds are increasing overall requirements by approximately \$3.8 million, and total sources have increased by approximately \$2.9 million. Increases to appropriation relate to capital expenditures planned for the construction of Phase III of the Santa Ana River Trail (Waterman Avenue, San Bernardino to California Street, Redlands; 3.6 miles), and Off-Highway Vehicle projects. Also reflected is the closure of the Proposition 40 fund. Increases to revenue are primarily related to the federal and state revenues intended to fund the cost of Phase III of the Santa Ana River Trail. Staffing is decreasing by 2 positions for the Calico Marketing fund; there is no staffing incorporated within the Regional Parks Special Revenue Fund Consolidated Budgets in 2012-13.



DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Fund Balance	Staffing
<u>Special Revenue Funds</u>				
County Trails System (Fund RTS)	5,324,297	4,579,940	744,357	0
San Manuel Amphitheater (Fund SGH)	2,780,921	1,459,585	1,321,336	0
Amphitheater Improvements at Glen Helen (Fund SGR)	563,563	28,000	535,563	0
Park Maintenance/Development (Fund SPR)	2,576,449	360,000	2,216,449	0
Calico Ghost Town Marketing Services (Fund SPS)	749,405	394,800	354,605	0
Off-Highway Vehicle License Fee (Fund SBY)	2,116,974	308,000	1,808,974	0
Total Special Revenue Funds	14,111,609	7,130,325	6,981,284	0

County Trails System includes operating expenses of \$1,694,357 for the anticipated costs for finalizing design, environmental and acquiring trail right-of-way for Reach "A" of Phase IV of the Santa Ana River Trail (California Street to Orange Street, Redlands; 3.5 miles). Capital expenditures of \$3,579,940 include Federal Transportation Equity Act (TEA) 21 (CalTrans) and State Local Transportation Funds (SANBAG) funds for the bidding, contract award, construction, and construction management of Phase III of the Santa Ana River Trail (Waterman Avenue, San Bernardino to California Street, Redlands; 3.6 miles). Also included is the construction of a pocket park along the Santa Ana River Trail. Departmental revenue is based on \$3,579,940 in Federal TEA 21 grant reimbursements from CalTrans for Phase III of the Santa Ana River Trail, as well as from Housing and Urban Development for the Santa Ana River Trail pocket park. State revenue of \$1,000,000 represents an allocation of Prop 84 grant funds from the Coastal Conservancy for the Santa Ana River Trail (Phase IV initial funding). Grant revenue reimbursements will be contingent upon incurring project expenses first, which will create cash flow challenges for this fund. The Department will work with the County Administrative Office for financial assistance prior to the construction contract being presented to the Board of Supervisors for approval.

San Manuel Amphitheater includes operating expenses of \$2,667,050 for payments to the County general fund for the cost of the annual debt service payment for the amphitheater (\$1,005,042), other payments to the County general fund (\$1,187,008), to the Regional Parks general fund budget for the upkeep and management of the amphitheater (\$450,000), and to the Amphitheater Improvements at Glen Helen fund (\$25,000) as required per the lease agreement with the operators of the amphitheater. Contingencies of \$113,871 are budgeted as a precaution against unforeseen necessities involving the amphitheater. Departmental revenue of \$1,459,585 includes use of money/property as rent from the operators of the amphitheater and interest earnings (\$1,403,000), and other revenues expected from the amphitheater operators for the naming rights of the facility (\$56,585). The naming rights agreement (Amendment No. 7 to contract No. 92-1023) ends on July 31, 2013 and Regional Parks plans to negotiate its renewal during 2012-13.

Amphitheater Improvements at Glen Helen includes operating expenses of \$288,563 which represent a provision for maintaining the amphitheater to preserve quality entertainment experiences for its visitors. Contingencies of \$300,000 are set aside for unanticipated expenses. Reimbursements of \$25,000 represent the county's contribution towards improvements at the amphitheater per provisions of the lease. Departmental revenue of \$28,000 includes a \$25,000 matching contribution from the operators of the amphitheater per the lease agreement.

Park Maintenance/Development includes operating expenses of \$2,339,234 to be used, in part, for the development and implementation of a Point of Sale System for all revenue collection sites in the Regional Parks system, and ongoing upgrades to the camping reservation system. The balance of the appropriation authority is available for emergency repairs and development for the current fiscal year, as well as held for repairs and development for future years. Capital expenditures for park equipment are budgeted at \$192,215, which includes expenditures for a CAT backhoe, John Deere gator, and a Taylor-Dunn electric utility cart. Replacement of heavy-equipment is part of the department's plan to rotate out all non-repairable or outdated equipment with high repair costs. Departmental revenue is anticipated at \$360,000 for current services representing a portion of gate entrance fees collected throughout all regional parks.



Calico Ghost Town Marketing Services includes total operating expenses of \$749,405 for the costs of producing special events at the Park, advertising of Calico Ghost Town, travel, and transfers. Travel of \$3,000 is expected for participation in the annual POW-WOW International Trade Show, a crucial event in promoting Calico Ghost Town and its specialized events. Approximately 60% of the attendance at Calico Ghost Town is a result of the tours booked at this trade show. Transfers of \$25,092 to the Regional Parks general fund budget unit represent the labor cost of park staff time (outside of regular duties) to produce and assist with the set up for the special events. Departmental fee revenue of \$330,000 includes all special event gate revenue and, as stipulated in the concession contracts, the Department also contributes a percentage of the regular day fees collected throughout the year. Use of money and property revenue of \$64,800 represents rent payments from Calico concessions, and interest earned on the fund balance.

Off-Highway Vehicle License Fee includes operating expenses of \$541,974 for enforcement, safety, trail signage, maintenance and administration the Off-Highway Vehicle Fund (OHV) throughout the County, at Moabi Regional Park, and Calico Ghost Town. Capital expenditures of \$1.5 million are primarily programmed for two projects approved for construction: the Calico Ghost Town Campground “O” Restroom project (\$780,000), and the Moabi Regional Park trail and fencing project (\$300,000). Departmental revenue consists of \$300,000 that is received from the state, which is derived from vehicle registrations/licensing for use of off-highway operations in the county. The California Public Resources Code 5090.50 specifies that these funds may be used for “...planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, trailheads, areas and other facilities associated with the use of off-highway motor vehicles, and programs involving off-highway motor vehicle safety or education.”

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses for the Special Revenue Fund Consolidated Budgets, which are solely attributed to the Calico Marketing Fund, have decreased due to the deletion of 2 budgeted positions during 2012-13. The action will have no adverse impact on park operations.



Enterprise Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

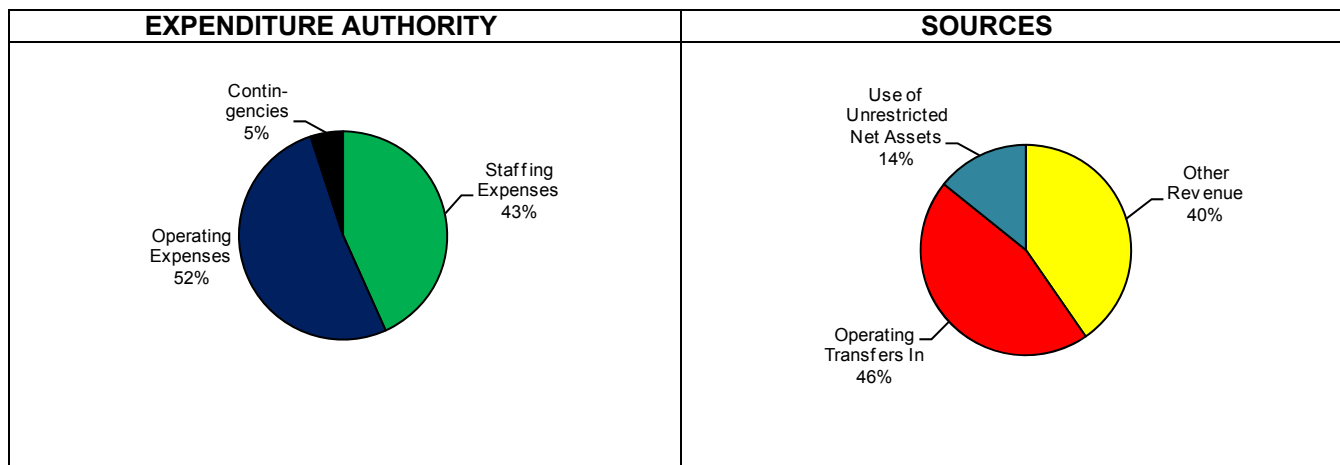
Snack Bars was established by the Regional Parks Department to provide staff to operate the snack bars located at Lake Gregory Regional Park. An enterprise fund was established to provide management with accountability and timely reports in connection with business operations. Excess revenue resulting from operations is used to enhance the snack bar or park operations. Existing snack bars at other regional parks (Cucamonga-Guasti, Glen Helen, Yucaipa and Prado) are operated and managed by Board-approved private contractors.

Budget at a Glance

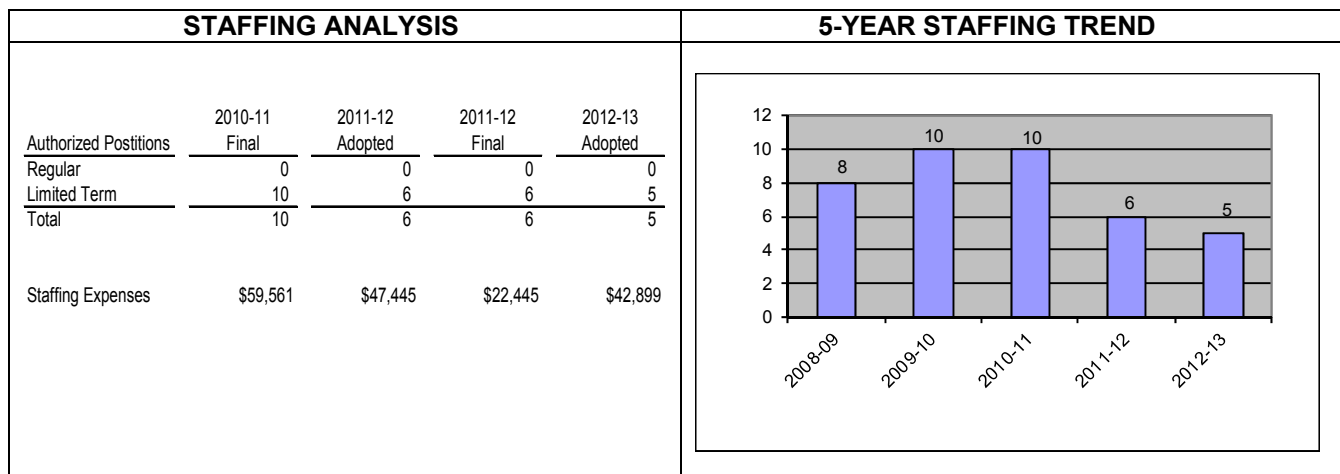
Total Expenditure Authority	\$99,098
Total Sources	\$85,000
Net Budget	(\$14,098)
Estimated Unrestricted Net Assets	\$15,417
Use of Unrestricted Net Assets	\$14,098
Total Staff	5

Active Outdoors was established to provide programs that promote a healthy outdoors lifestyle. All programs under "Active Outdoors" are grant funded or created through partnerships with local and/or state agencies. The Environmental Science Day Camp (ESDC) is a part of the program and is offered at Yucaipa and Mojave Narrows Regional Parks. ESDC takes place during the traditional school year, Monday through Friday, and follows the California State 4th & 5th grade science curriculum for wildlife, botany and geology. Each student attends the program with their class for a full day of learning, exploration, and hiking. Other programs in addition to the Environmental Science Day Camp include the Junior Fishing Workshops and Derby, and Regional Park Unleashed.

2012-13 ADOPTED BUDGET



BUDGETED STAFFING



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Operations and Community Services
 DEPARTMENT: Regional Parks
 FUND: Enterprise Funds - Consolidated

BUDGET UNIT: Various
 FUNCTION: Recreation and Cultural Services
 ACTIVITY: Recreation Facilities

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	69,787	69,481	59,561	22,253	22,445	42,899	20,454
Operating Expenses	123,426	190,631	74,681	28,794	29,860	51,199	21,339
Capital Expenditures	0	0	0	0	0	0	0
Contingencies	0	0	0	0	60,000	5,000	(55,000)
Total Exp Authority	193,213	260,112	134,242	51,047	112,305	99,098	(13,207)
Reimbursements	0	0	(191)	0	0	0	0
Total Appropriation	193,213	260,112	134,051	51,047	112,305	99,098	(13,207)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	193,213	260,112	134,051	51,047	112,305	99,098	(13,207)
Departmental Revenue							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	288,887	176,288	134,291	51,978	56,000	40,000	(16,000)
Total Revenue	288,887	176,288	134,291	51,978	56,000	40,000	(16,000)
Operating Transfers In	0	0	0	0	0	45,000	45,000
Total Financing Sources	288,887	176,288	134,291	51,978	56,000	85,000	29,000
Net Budget	95,674	(83,824)	240	931	(56,305)	(14,098)	42,207
Budgeted Staffing					6	5	(1)

BUDGET CHANGES AND OPERATIONAL IMPACT

Staffing expenses reflect the deletion of 1 Public Service Employee position in the Active Outdoors program, which results in the remaining 4 positions that are budgeted to be filled at 30 hours per payperiod to operate that program. Lake Gregory Park staffing reflects 1 Public Service Employee position filled at 40 hours per payperiod to operate the Boathouse snack bar. Operating expenses reflect the discontinuance of department-operated snack bars at Glen Helen and Mojave Narrows Regional Parks, and continued operating expenses for the Active Outdoors and Lake Gregory Boathouse snack bar programs/services. The Glen Helen Park snack bar is now operated and managed by a Board-approved private contractor; whereas, the snack bar operation at Mojave Narrows Park is discontinued indefinitely. A smaller contingency provision has been established in the Active Outdoors budget for unanticipated program expenses. The revenue budgets have been adjusted to reflect receipts for the Active Outdoors program and the Lake Gregory snack bar operation only.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Net Budget	Staffing
Enterprise Funds				
Snack Bars	35,642	35,000	(642)	1
Active Outdoors	63,456	50,000	(13,456)	4
Total Enterprise Funds	99,098	85,000	(14,098)	5

Snack Bars includes staffing expenses of \$8,852 which funds 1 budgeted position (Public Service Employee) to operate the Boathouse snack bar at Lake Gregory Regional Park. Operating expenses of \$26,790 represents the cost of pre-packaged food/snack items to be sold at the snack bar. Departmental revenue of \$35,000 is derived through the resale of snack bar items to the public at Lake Gregory Regional Park.



Active Outdoors includes staffing expenses of \$34,047 which funds 4 budgeted Public Service Employee positions that will operate the Environmental Science Day Camp and other programs such as Junior Fishing Workshop, Active Outdoors Expo and Regional Parks Unleashed. Operating expenses of \$24,409 will primarily fund services and supplies for use in the Environmental Science Day Camp program, as well as fishing poles, equipment and supplies for the Junior Fishing Workshop. Operating expenses also include costs of supplies, awards, and printing materials for all programs within the Active Outdoors program. Contingencies of \$5,000 represents funds set aside as a precaution against unexpected expenditures within the Active Outdoors programs. Departmental revenue of \$50,000 includes an operating transfer in from the Park Maintenance/Development fund (\$45,000), as well as vendor fees and participation fees collected for program events associated with the Junior Fishing Workshop and Active Outdoors Expo (\$5,000).

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing changes for 2012-13 represent the deletion of 1 vacant Public Service Employee position in the Active Outdoors program to minimize program expenses. There is no adverse program impact from this deletion.

2012-13 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Active Outdoors	0	4	4	4	0	0	4
Snack Bars	0	1	1	1	0	0	1
Total	0	5	5	5	0	0	5

Active Outdoors		Snack Bars	
Classification		Classification	
4 Public Service Employee		1 Public Service Employee	
4 Total		1 Total	

